



## Position Description

# Sports Coach – casual

Roseville College is a vibrant and welcoming community where every student and staff member is truly known and deeply valued. Established in 1908 and centrally located on Sydney's North Shore, we are an independent day school for girls from Prep to Year 12, shaped by a strong Christian foundation and a shared commitment to purpose, integrity and care. We are proud to nurture young women of character who are ready to lead with confidence and compassion in a changing world.

Our staff are curious, courageous and committed professionals—educators, mentors and co-learners—who see their work as both a calling and a contribution. At Roseville, you'll find a supportive and innovative environment where your talents are recognised, your growth is encouraged, and your impact on future generations is both valued and lasting.

## The role

Coaching opportunities exist for the following sports:

- Athletics
- Badminton
- Basketball
- Cross Country
- Football
- Gymnastics
- Hockey
- Netball
- Tennis
- Touch Football
- Rowing
- Snowsports
- Strength and Conditioning

## Broad objective

Roseville College competes in both the Independent Girls Sport Association (IGSA) and Independent Primary School Heads of Australia (IPSHA) competitions. Sports Coaches play a significant role in developing and implementing training and coaching strategies that grow each individual and team in their skills and abilities, within the Roseville College sporting program. Sports Coaches work closely with their Sport Coordinator to ensure excellence, engagement and inclusion, where the wellbeing of each student is at the forefront.

*Roseville College is proudly a Child Safe Organisation, putting the best interests of children and young people first. All appointments at Roseville College are subject to Child Protection Legislation.*

Roseville College 27 Bancroft Avenue Roseville NSW 2069 [rosevillecollege.com](http://rosevillecollege.com)



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## Key relationships

- Sport Coordinator
- Co-Curricular Administrator
- Director of Co-Curricular

## Reports to

Head of Sport

## Key responsibilities

- Support the mission and values of the College in developing and mentoring students to participate whole heartedly as athletes and young people.
- Work collaboratively with all members of the Roseville College community.
- Attend induction and adhere to College guidelines, policies and procedures .
- Represent Roseville College in the wider community including with professionalism, care and expertise.
- Attend all training session and matches, and manage student attendance records.
- Arrive to each training session 10 minutes prior to students with a clear purpose and sequential plan for each session.
- Arrive to each match 40 minutes prior to students, prepared to lead the team to perform at their best.
- Plan, prepare and deliver safe, engaging and developmentally appropriate training sessions.
- Teach sport-specific skills, tactics and game strategies.
- Provide constructive feedback to support both individual and team improvement and performance.
- Convey professional conduct in line with all College policy.
- Provide basic first aid and submit timely incident reports for all injuries, escalating as required.
- Ensure personal safety and the safety of colleagues, students and visitors by complying with the WHS policy.
- Complete and submit accurate timesheets on a fortnightly basis.

## Child Safety

- Report all concerns regarding the safety of our students to the Principal or their delegate, in accordance with the College's child protection policies.
- Develop and maintain a thorough understanding of child protection obligations by reviewing the College's child protection policies and completing mandatory induction and ongoing training.
- Uphold the highest standard of child safety culture and awareness.

## Risk and Compliance

- Adhere to the College's policies and procedures, importantly the Critical Incident Management Plan, Work Health and Safety (WH&S), code of conduct, child safety and emergency response practices.
- Consistently uphold Roseville College's values and comply with all school policies and procedures.

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## Qualifications, skills and experience

- Strong coaching and communication skills in specific sport(s)
- Ability to work in a team; as well as being self-motivated, proactive and able to work autonomously.
- Demonstrated integrity and commitment to a similar role.
- A valid Working With Children Check

## Essential characteristics

- Exceptional interpersonal and communication skills
- Collegial and collaborative
- Enthusiastic
- Reliable and committed
- Adaptable and able to work well under pressure
- Excellent planning and organisation skills

Roseville College is a member of The Anglican Schools Corporation (ASC).