



# City-Country Partnership Manager

Roseville College is an established, respected independent day school for girls in Preparatory to Year 12, centrally located in Roseville on Sydney's North Shore since 1908. Ours is a learning community where girls and staff are truly known, and where every individual is valued. Our vision, to raise future-ready women who lead proficiently with strong character, is underpinned by the Christian faith.

The Roseville College staff comprises visionaries, innovators, pioneers and co-learners, who appreciate this as a meaningful, inspiring and progressive workplace where they are enriched, equipped and empowered for a fulfilling career and to make a positive impact on student generations.

## Key information

- Part time flexible role
- One-year fixed term contract
- Willingness to travel to Tennant Creek

## Broad objective

Roseville College is proud to join with Tennant Creek Primary School and the Yadha Muru Foundation as members of the City-Country Partnership Program. The program connects high performing metropolitan schools with remote Aboriginal community schools to work together for reciprocal student and community learning outcomes.

The Partnership Manager is a key position responsible for driving the project forward. With exceptional relational and administrative skills, the Manager will support the Delivery team to prepare and complete project outcomes and facilitate the smooth operations of the City-Country Partnership program. They will be independently motivated and hard working, able to work autonomously and within a team to deliver quality work in a timely manner with the utmost professionalism.

## Reports to

Roseville College Chaplain

## The Role

- Flexible 2.5 days p/w, with the opportunity to increase as required.
- Work on Roseville College campus as well as ability to work from home.
- Willingness to travel to Tennant Creek as required to accompany school trips (at least once a year).

## Qualifications, skills and experience

- Demonstrated commitment to Christian values.
- A personal commitment to Reconciliation, a deep respect for Aboriginal and Torres Strait Islander peoples.
- Ability to listen deeply and demonstrate cultural sensitivity.
- Ability to manage diverse stakeholder groups.
- Ability to manage workflow and proactively resolve issues in an efficient manner.
- Highly organised with excellent attention to detail and the ability to identify priorities.
- Excellent communication skills.
- Ability to work in a team as well as being self-motivated and work autonomously.
- Warm and welcoming manner.
- Experience working in Education is desired.

## Applications

Applicants must submit a full application, addressed to The Principal, including application form, a relevant cover letter, resume and supporting documents through the College website: <https://www.roseville.nsw.edu.au/careers/>

Applications close: 19 May 2025

However please note, interviews may commence upon receipt of suitable applicants.

Roseville College is a member of The Anglican Schools Corporation (ASC).