



School (College) Nurse

Roseville College is an established, respected independent day school for girls in Kindergarten to Year 12, centrally located in Roseville on Sydney's North Shore since 1908. Ours is a learning community where girls and staff are truly known, and where every individual is valued. Our vision, to raise future-ready women who lead proficiently with strong character, is underpinned by the Christian faith.

The Roseville College staff comprises visionaries, innovators, pioneers and co-learners, who appreciate this as a meaningful, inspiring and progressive workplace where they are enriched, equipped and empowered for a fulfilling career and to make a positive impact on student generations.

Key information

- Temporary position commencing 20 March 2023 to 9 December 2023
- Part time term time on Thursdays and Friday and every second Wednesday

Broad objective

The College Nurse provides direct health care and manages the variety of daily health needs of students during term time. This includes:

- providing first aid and initial assessment of illness;
- providing safe and effective direct nursing care as needed in line with nursing best practice principles;
- supporting College staff in providing first aid; and
- liaising with students, parents and external medical providers as needed.

The College Nurse will work across the College, K-12, working closely with the Head of Pastoral Care, Head of Junior School, Head of Senior School, College Psychologists, Student Services staff and teachers to ensure that appropriate student health information and support is available.

This is a temporary position (March – December 2022), 5 days per fortnight.

Key relationships

- Principal
- Members of the College Executive
- Head of Pastoral Care
- Junior School First Aid Officer
- Student Services Officers

- College Psychologists
- Registrar and Enrolments team
- Risk and Compliance Manager
- All staff, teaching and operations

Reports to

Head of Pastoral Care

Qualifications, skills and experience

- Demonstrated commitment to Christian values.
- Current Nursing Registration with the Nursing and Midwifery Board of Australia as a Registered Nurse
- First Aid Certification - current
- Current Cardiopulmonary Resuscitation certification
- Training in Anaphylaxis and Asthma Response and management
- Current Mental Health First Aid certification; or appropriately experienced in responding to mental health issues and crises
- A minimum of 5 years' experience as a Registered Nurse
- Active interest in paediatric and/or adolescent health
- Current driver's licence
- Previous experience in a school nursing environment is highly desirable
- Thorough knowledge of first aid procedures and practices
- Demonstrated high level of computer literacy, office management and administration skills

Applications

Applicants must submit a full application, addressed to The Principal, including application form, a relevant cover letter,



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resume and supporting documents through the College website: www.roseville.nsw.edu.au/about/employment/

However please note, interviews may commence upon receipt of suitable applicants.

This position description is subject to change based on College requirements.

Applications close: 14 February 2023

Roseville College is a member of The Anglican Schools Corporation (ASC).