



# Sports Co-ordinator

Roseville College is an established, respected independent day school for girls in Kindergarten to Year 12, centrally located in Roseville on Sydney's North Shore since 1908. Ours is a learning community where girls and staff are truly known, and where every individual is valued. Our vision, to raise future-ready women who lead proficiently with strong character, is underpinned by the Christian faith.

The Roseville College staff comprises visionaries, innovators, pioneers and co-learners, who appreciate this as a meaningful, inspiring and progressive workplace where they are enriched, equipped and empowered for a fulfilling career and to make a positive impact on student generations.

## Key information

- Commencing Term 1 2023
- Permanent, full-time opportunity
- Exciting opportunity to join a culture of excellence and inclusion

## Broad objective

Roseville College competes in the Independent Girls' Schools Association (IGSA) and Independent Primary School Heads of Australia (IPSHA) sporting associations as a member of the Combined Independent Schools (CIS). Roseville College has a sporting culture of both excellence and inclusion where all girls are encouraged to grow in their skills and character through engagement. The Sports Co-ordinator plays a significant role in leading and facilitating the broad range of sporting opportunities that are offered at Roseville College. The Sport Co-ordinator works closely with the Director of PDHPE and Sport and the Assistant Head of Sport to ensure all girls have the opportunity to participate and thrive throughout their journey at the College.

## Key relationships

- Assistant Head of Sport
- Director of Academic Operations
- Deputy Principal

## Reports to

Director of Sport and PDHPE

## Qualifications, skills and experience

- Professional certification in sport administration or related areas is desirable.
- Actively supportive of the Christian mission and values of the College.
- Ability to lead and work in a team.
- Demonstrated integrity, commitment, and ability in a similar role.
- Exceptional interpersonal and communication skills.
- Leadership, coaching, and supporting abilities.
- Collegial and collaborative.
- Excellent planning and organising.
- Attention to detail.

## Applications

Applicants must submit a full application, addressed to The Principal, including application form, a relevant cover letter, resume and supporting documents through the College website: <https://www.roseville.nsw.edu.au/careers/>

However please note, interviews may commence upon receipt of suitable applicants.

This position description is subject to change based on College requirements.

**Applications close: 28 November 2022**

Roseville College is a member of The Anglican Schools Corporation (ASC).