



IT Applications Specialist

Roseville College is an established, respected independent day school for girls in Kindergarten to Year 12, centrally located in Roseville on Sydney's North Shore since 1908. Ours is a learning community where girls and staff are truly known, and where every individual is valued. Our vision, to raise future-ready women who lead proficiently with strong character, is underpinned by the Christian faith.

The Roseville College staff comprises visionaries, innovators, pioneers and co-learners, who appreciate this as a meaningful, inspiring and progressive workplace where they are enriched, equipped and empowered for a fulfilling career and to make a positive impact on student generations.

Key information

- Permanent full-time position
- Supportive team environment

Broad objective

The IT Applications Specialist provides support for existing information systems, as well as the analysis and project management for the selection and implementation of new systems. Working closely with the Head of IT, this role is essential in delivering efficient, reliable information systems that enhance the personalised teaching and learning experience for College students, parents and staff.

Key relationships

- Principal
- Executive Team
- Director of Business Services
- All staff - teaching and operations
- The Anglican Schools Corporation IT team
- External partners

Reports to

Head of IT

Direct reports

N/a

Qualifications, skills and experience

- Demonstrated commitment to Christian values
- Tertiary qualifications in Computer Science or similar specialisation

- Knowledge and experience with information systems in education, in particular school management systems, learning management systems, and web portals (preferable)
- Proficient skills in SQL and Database support
- Experience with scripting/ programming languages such as PHP, PowerShell, APIs
- Experience with business analytic tools
- Accreditation in Service Management methodologies such as ITIL, would be an advantage, but not essential
- Current MCP, MCTS or MCITP or equivalent TAFE certification would be an advantage, but not essential
- Project management qualifications and/or experience would be advantageous, but not essential

Applications

Applicants must submit a full application, addressed to The Principal, including application form, a relevant cover letter, resume and supporting documents through the College website: [www.http://www.roseville.nsw.edu.au/careers/](http://www.roseville.nsw.edu.au/careers/)

However please note, interviews may commence upon receipt of suitable applicants.

This position description is subject to change based on College requirements.

Applications close: 6 September 2022 at 9am

Roseville College is a member of The Anglican Schools Corporation (ASC).