



Student Acceptable Use of ICT Policy and Agreement

Introduction

Roseville College recognises that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21st-century technology and communication skills.

Roseville College expects students to exercise appropriate personal responsibility in their use of these resources. Our goals are to facilitate access to resources, improve communication, and encourage innovation. Our policies are intended to promote the most effective, safe, productive, and instructionally sound uses of networked ICT tools.

As a responsible user, I have read and agree to comply with the following rules governing the use of College computing resources, facilities, as well as personally-own ICT devices.

For personal and peer safety I will:

1. Keep my friends and myself safe by not giving out personal details including full names, telephone numbers, addresses, birth dates, images and video recordings.
2. Not attempt to breach or damage the security of any computing device or resource, including hacking into another user's account or logging on with another person's username and password.
3. Not divulge my logon information and will report suspected breaches of my logon information.

For positive behaviour, I will:

4. Observe conventions of etiquette and common sense in my electronic communications.
5. Be respectful in how I communicate with others online, and never participate in information which is rude or intimidating, or material that is illegal or offensive in nature, as determined by the College.
6. Use technology in a responsible manner that reflects the values of Roseville College, and not knowingly access, store, use or share offensive, inappropriate or illegal material, as determined by the College. If this occurs inadvertently, I will report the incident to my Year Adviser promptly.
7. Restrict my printing and copying to material required for research or class submission and print in colour only when required. I understand that excessive printing or copying may be charged to my student account.

For school security, which keeps our community safe, I will:

8. Not use the College's computer facilities to download, install or distribute illegally copied software, music or videos. I will not reveal personal information about myself or others using College facilities
9. Restrict my Internet access to the Roseville College student wireless system and understand that personal data plans are not to be used in the College.
10. Acknowledge that e-mail accounts, all Internet traffic and other computer-based data are recorded, not private, and may be examined by authorised staff.



Policy

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For the protection and in the use of my personal devices, I will:

11. Acknowledge that I am responsible for the safety and security of my computer and that the College takes no responsibility for the support and maintenance of personally-owned devices
12. Ensure that my personally-owned devices have up-to-date virus protection software and will maintain my device with the latest updates and security patches.
13. Ensure that my device is fully charged each day, in good working order, and meets the minimum requirements as determined by the College.
14. Acknowledge that my personally-owned devices are not covered by College insurance and acknowledge the College's recommendation that appropriate insurance be organised.
15. Commit to regular back-ups of my files, to reduce the risk of losing my work.

Related Policies

- Student Code of Behaviour Policy
- Student Anti-Bullying Policy
- Student Social Media Policy and Guidelines
- Student Mobile Phone Policy
- Student Guide to Netiquette

Student Technology Agreement

I understand and will follow all Roseville College Policies and Guidelines whilst using any technology at school, and that any breaches these policies and guidelines will be referred to my Year Adviser or Deputy Principal and may result in disciplinary action.

I understand that the College does not accept responsibility for the accuracy or nature of information obtained through the Internet, nor information transmitted or printed by students.

Name of Student

Signature of Student

Date

Parent Technology Agreement

As the parent or guardian of this student, I have read the Acceptable Use Policy and all associated Policies and Guidelines. I understand that technology is provided for learning and to help students develop 21st-century technology and communication skills. I recognise it is impossible for the school to restrict access to all controversial materials, and I understand that there is a shared responsibility between the school, myself and my child in developing safe and appropriate use. I understand that children's computer activities at home should be monitored.

Name of Parent

Signature of Parent

Date